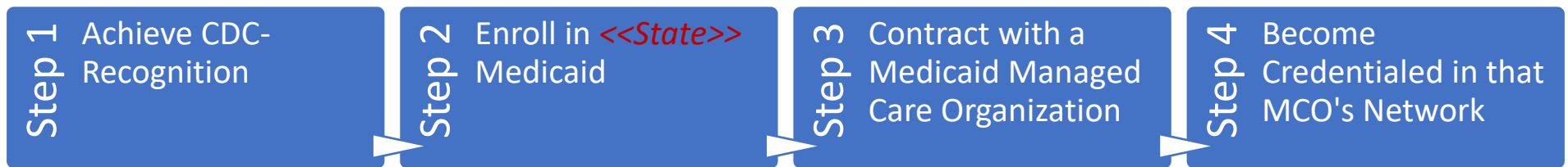
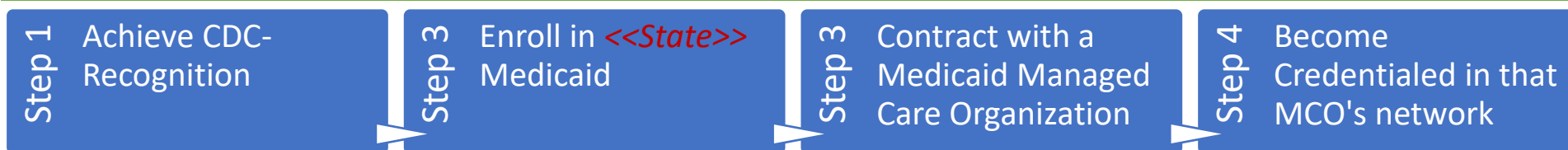


**SAMPLE Steps for Community-Based Organizations to Provide the National DPP Lifestyle Change Program in Medicaid**



Step 1: Achieve CDC-Recognition	Step 2: Enroll in Medicaid
<p><b>Why do it:</b> Organizations that wish to offer the National DPP lifestyle change program must abide by CDC standards. The CDC’s Diabetes Prevention Recognition Program (DPRP) plays a critical role in assuring that organizations can effectively deliver the evidence-based lifestyle change program with quality and fidelity. There are three levels of recognition: pending, preliminary, and full.</p>	<p><b>Why do it:</b> To bill and receive reimbursement from Medicaid, CDC-recognized organizations will have to enroll in &lt;&lt;State&gt;&gt; Medicaid and become a Medicaid-enrolled provider.</p>
<p><b>How to do it:</b></p> <ul style="list-style-type: none"> <li>- Organizations that wish to deliver the National DPP lifestyle change program to &lt;&lt;State&gt;&gt; Medicaid beneficiaries may have pending, preliminary, or full recognition.</li> <li>- It is recommended that organizations seeking CDC-recognition complete the organizational capacity assessment provided by CDC.</li> </ul>	<p><b>How to do it:</b> <i>(requirements may vary by state)</i></p> <ul style="list-style-type: none"> <li>- Obtain a new and unique National Provider Identifier (NPI).</li> <li>- Provide a copy of organization’s DPRP recognition documents received by the CDC.</li> <li>- Complete all required &lt;&lt;State&gt;&gt; Medicaid provider enrollment forms.</li> <li>- Pay the Medicaid enrollment fee (\$XX).</li> <li>- Enroll in &lt;&lt;State&gt;&gt; Medicaid using online portal available <i>HERE (add link)</i>.</li> </ul>
<p><b>Resources to help you do it:</b></p> <ul style="list-style-type: none"> <li>- CDC organizational capacity assessment: <a href="https://www.cdc.gov/diabetes/prevention/pdf/capacity-assessment.pdf">https://www.cdc.gov/diabetes/prevention/pdf/capacity-assessment.pdf</a></li> <li>- Complete and submit online application to: <a href="https://nccd.cdc.gov/DDT_DPRP/applicationForm.aspx">https://nccd.cdc.gov/DDT_DPRP/applicationForm.aspx</a></li> <li>- List of CDC-recognized organizations: <a href="https://nccd.cdc.gov/DDT_DPRP/Registry.aspx">https://nccd.cdc.gov/DDT_DPRP/Registry.aspx</a></li> </ul>	<p><b>Resources to help you do it:</b></p> <ul style="list-style-type: none"> <li>- Apply for a National Provider Identifier (NPI): <a href="https://nppes.cms.hhs.gov/#/">https://nppes.cms.hhs.gov/#/</a></li> <li>- Enroll in &lt;&lt;State&gt;&gt; Medicaid: <i>HERE (add link)</i></li> </ul>

**SAMPLE Steps for Community-Based Organizations to Provide the National DPP Lifestyle Change Program in Medicaid**



Step 3: Contract with a Medicaid Managed Care Organization	Step 4: Become Credentialed in that MCO's Network
<p><b>Why do it:</b> After receiving CDC recognition and enrolling in Medicaid, the next step is to contract with one or more Medicaid Managed Care Organizations (MCOs). Contracts between the MCO and CDC-recognized organizations should outline expectations between the parties and include National DPP lifestyle change program requirements.</p>	<p><b>Why do it:</b> The final step to being able to provide National DPP lifestyle change program services to Medicaid beneficiaries is becoming credentialed in the MCO's provider network. Credentialing is a process used by health plans to verify the training, qualifications, professional liability insurance, and practice history of an individual provider, supplier, or a facility to protect beneficiaries from being taken advantage of.</p>
<p><b>How to do it:</b></p> <ul style="list-style-type: none"> <li>- Identify the MCO(s) with which you want to contract.</li> <li>- Identify and outreach to the appropriate individual at the MCO.</li> <li>- Be prepared to share information about your organization, such as the population and region you serve and your accreditations and certifications.</li> <li>- Be prepared to share your organization's NPI.</li> <li>- Submit your application to the MCO. This is typically done electronically through the MCO's website.</li> <li>- Approach the process with a recognition it will take time and patience.</li> </ul>	<p><b>How to do it:</b></p> <ul style="list-style-type: none"> <li>- The CDC-recognized organization needs to be credentialed in the MCO's network. Lifestyle coaches who are not Medicaid-enrolled providers do not need to be credentialed in the MCO's network.</li> <li>- The MCO's website should have information on how to become credentialed in their network.</li> <li>- MCOs each have their own separate and distinct credentialing policies and procedures.</li> <li>- Consider MCO/CBO insurance requirements</li> </ul>
<p><b>Resources to help you do it:</b></p> <ul style="list-style-type: none"> <li>- Prospective Contracting Components Between a Medicaid MCO and a CDC-Recognized Organization document on the Coverage Toolkit website: <a href="https://coveragetoolkit.org/medicaid-mcos/medicaid-mco-contracting/contracting-cdc-rec-orgs/">https://coveragetoolkit.org/medicaid-mcos/medicaid-mco-contracting/contracting-cdc-rec-orgs/</a></li> <li>- A directory of the &lt;&lt;State&gt;&gt; MCOs can be found <i>HERE (add link)</i>.</li> </ul>	<p><b>Resources to help you do it:</b></p> <ul style="list-style-type: none"> <li>- Consult the provider credentialing portion of the MCO's website or discuss appropriate steps to take with the MCO individual with whom you worked on the contracting process.</li> <li>- A directory of the &lt;&lt;State&gt;&gt; MCOs can be found <i>HERE (add link)</i>.</li> </ul>